

**Record of Proceedings**  
**BALDWIN CITY RECREATION COMMISSION**  
BCRC—705 High St.—Baldwin City, KS  
*January 20<sup>th</sup>, 2021*  
*7:00 p.m.*

**CALL TO ORDER BCRC MONTHLY BOARD MEETING**

*There was a quorum present and the meeting was called to order at 7:00. Present were:*

- Ginny Honomichl
- Doug Kerr
- Melissa Stultz
- Sean Hare, Commission President
- Matt McClure, Director

Absent:

- Bryon Wright

**APPROVAL OF AGENDA**

*Commission Member Honomichl made a motion to approve the agenda, Commission Member Kerr made a second and the agenda passed 4-0.*

**PRESENTATIONS**

1. BCRC Year End Report

*Director McClure shared with the board year end report program numbers. Commission Member Honomichl requested the overview page be emailed to the board.*

2. BCRC 2020 Annual Report

*Director McClure shared with the board the 2020 BCRC Annual Report.*

**PUBLIC COMMENTS**

None

**CONSENT AGENDA**

1. Approval of Minutes from the December 16<sup>th</sup> BCRC Meeting

*Commission Member Stultz made a motion to approve the agenda, Commission Member Kerr made a second and the agenda passed 4-0.*

**OLD BUSINESS**

None

**NEW BUSINESS**

1. Approval of Financial Statements from December 2020

*Commission Member Honomichl made a motion to pass the Financial Statements from November 2020, Commission Member Stultz made a 2<sup>nd</sup>, the Consent Agenda passed 4-0.*

**DISCUSSION ITEMS**

1. Bauer Gym Letter Request

*The board will work to edit the letter addressed to the Bauer Building Committee.*

*Commission President Hare and Commission Vice President Stultz will work together and provide a copy for the board to consider.*

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## COMMISSION REPORTS

### Staff Reports-

- BCRC Youth Basketball game will begin on Saturday, January 16<sup>th</sup>. The league is shared with Ottawa, Garnett, Princeton and of course Baldwin City. The following steps will be taken league wide as part of COVID protocol:
  - Temperature checks will be taken upon arrival of all players and spectators.
  - Spectators limited to 2 per player. All coaches and players will receive 2 season passes to be used at the gate of all facilities.
  - Masks will be always worn by all players and spectators in Baldwin City. Masks must be worn by spectators in all other communities; however, players do not wear them on the floor.
  - BCRC will live stream games on Facebook Live for those unable to attend game in person.
- Registration totals for all leagues in 2021, down 22 overall from the 2019-2020 season:
  - 3<sup>rd</sup>/4<sup>th</sup> Boys- 16
  - 3<sup>rd</sup>/4<sup>th</sup> Girls- 11
  - 5<sup>th</sup>/6<sup>th</sup> Boys- 28
  - 5<sup>th</sup>/6<sup>th</sup> Girls- 16
- Biddy Basketball registration ends on Monday, January 18<sup>th</sup>. The program will run each Sunday in February from 1:00 p.m. to 2:00 p.m. Pete Carr will be running the program with assistance from BHS boys' basketball players. 24 players are currently registered.
- The 2<sup>nd</sup> grade basketball league will also run each Sunday in February from 2:15 p.m. to 3:15 p.m. The format will consist of a 30-minute practice followed by a 30-minute game. 14 players are currently registered.
- Spring soccer registration is currently underway with a deadline of February 15<sup>th</sup>. Games will get underway the 27<sup>th</sup> of March.
- The Tri-County Baseball/Softball league made the decision to bump back the start of games to June 1<sup>st</sup> to avoid the conflict with second semester of school not ending until the end of May. This will also help alleviate the spring soccer season overlapping so much with the baseball/softball season.
- Advertising banner and baseball/softball team sponsorship letter will be sent out by February 1<sup>st</sup>.
- E-Sports leagues will be starting back up on January 18<sup>th</sup>. Mission Control, our e-sports provider, will be installing an update that will add more games to the platform.
- Staff recruitment for the spring and summer is underway. The 12-tournament slate for the spring and summer will begin the first weekend in April in 2021.
- Whitney Kesler will be presenting at the 2021 KRPA Conference with two others from across the state. The session will focus on low-cost programs for both

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participants and organizations. The education sessions will be held over zoom February 3<sup>rd</sup> and 4<sup>th</sup> this year.

- **After School Program/Before School Care:**
  - Since the conclusion of winter break Before School has gone from 10 to 12 attendees per day.
  - 25 participants continue to be participating in the After School Program.
  - Whenever possible the program is outside, even while outside, masks are required to be on.
- **Adopt A Family**
  - 33 children took part in the Adopt-A-Child program.
  - \$980 were donated from sponsors.
  - Staff personally shopped for 12 children due to forms being turned in late. BCRC does not like to turn away families from this program, so forms were accepted later than usual.
- Evening fitness classes began on Tuesday, January 12<sup>th</sup>. Classes run Tuesday and Thursday evenings at the golf course building. Max is 6 participants per class due to space constraints. Participants must preregister.
- In conjunction with fitness classes, a fitness/wellness group on Facebook has been started. Currently there are 33 in the group with approximately 15 actively engaging.
- Candy Cane Hunt- Yard Edition had 8 families register.
- Low Impact Exercise continues on Wednesday mornings with a consistent attendance of 6 to 8 participants.
- Chair Yoga continues on Tuesday mornings with a consistent attendance of 8 participants.
- Candy Cane Hunt- Yard Edition is currently being marketed. Staff will hide candy canes and leave a goody bag on the front porch for those that sign up.
- 33 individuals registered for the Holiday Meal for Seniors that took place on December 17<sup>th</sup>. Rock Creek from Ottawa and Vintage Park donated to the goody bags. Individuals picked up their meal at the Wooden Spoke at set times. Jo's Diner donated \$100 towards this event.

**Director Report-**

- Development and completion of the 2020 Annual Report.
- Completion of the 2020 Year End Report.
- January will bring meetings for work on the KRPA Executive Board as well as the KRPA Awards Committee.
- BCRC and Smoke on the Bricks has been notified that we will be receiving a \$3,000 Smokin' with Smithfield grant in 2021 to enlarge the total purse for our BBQ event in August. Smithfield is the world's largest pork processor that has been supporting competition BBQ contests for many years. Only a handful of competitions receive this grant around the country and this award will receive

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national recognition on the BBQ circuit. We will receive more details from Smithfield coming late January.

- Rice Precision Manufacturing has agreed to be the title sponsor for Smoke on the Bricks in 2021.
- Office renovations are complete. Maple Leaf LLC. is providing BCRC and additional office inside the building. Whitney will move to the larger office and we will develop 2 workstations in Whitney's vacated office.
- Continually keeping a gauge on current trends in the industry as it pertains to COVID-19 and the impact on the recreation industry. This is accomplished through meetings, phone conversations and online research.
- Part of a task force in Douglas County to coordinate gating criteria for parks and recreation agencies, similar to school district gating criteria.
- Work continues on the Bauer Gym Committee.
- Continue to meet monthly as the Secretary of the Board for the Baldwin City Chamber of Commerce.

**OTHER**

*Director McClure shared with the board a draft of a public comment policy for their consideration. The board will vote at the February meeting to implement the policy.*

**EXECUTIVE SESSION**

1. Discussion regarding non-elected personnel.

*The board accepted a motion by Board Member Honomichl to adjourned into executive session for 15 minutes to discuss non-elected personnel. This was seconded by Board Member Stultz, passing 4-0. The board entered executive session at 8:13 p.m. and exited to 8:28 p.m. The board accepted a motion by Board Member Stultz to reconvene to executive session for 10 minutes to discuss non-elected personnel. Board Member Honomichl seconded, passing 4-0. The board entered executive session at 8:29 p.m. and exited to 8:39 p.m. No action was taken upon exit of executive session.*

**ADJOURNMENT**

*Commission Member Honomichl made a motion to adjourn the meeting, Commission Member Kerr made a 2<sup>nd</sup>, meeting adjourned at 8:40 p.m. Motion passed 4-0.*

Next meeting currently scheduled for Wednesday, February 17<sup>th</sup>, 2021 at 7:00 p.m. at the BCRC Office.